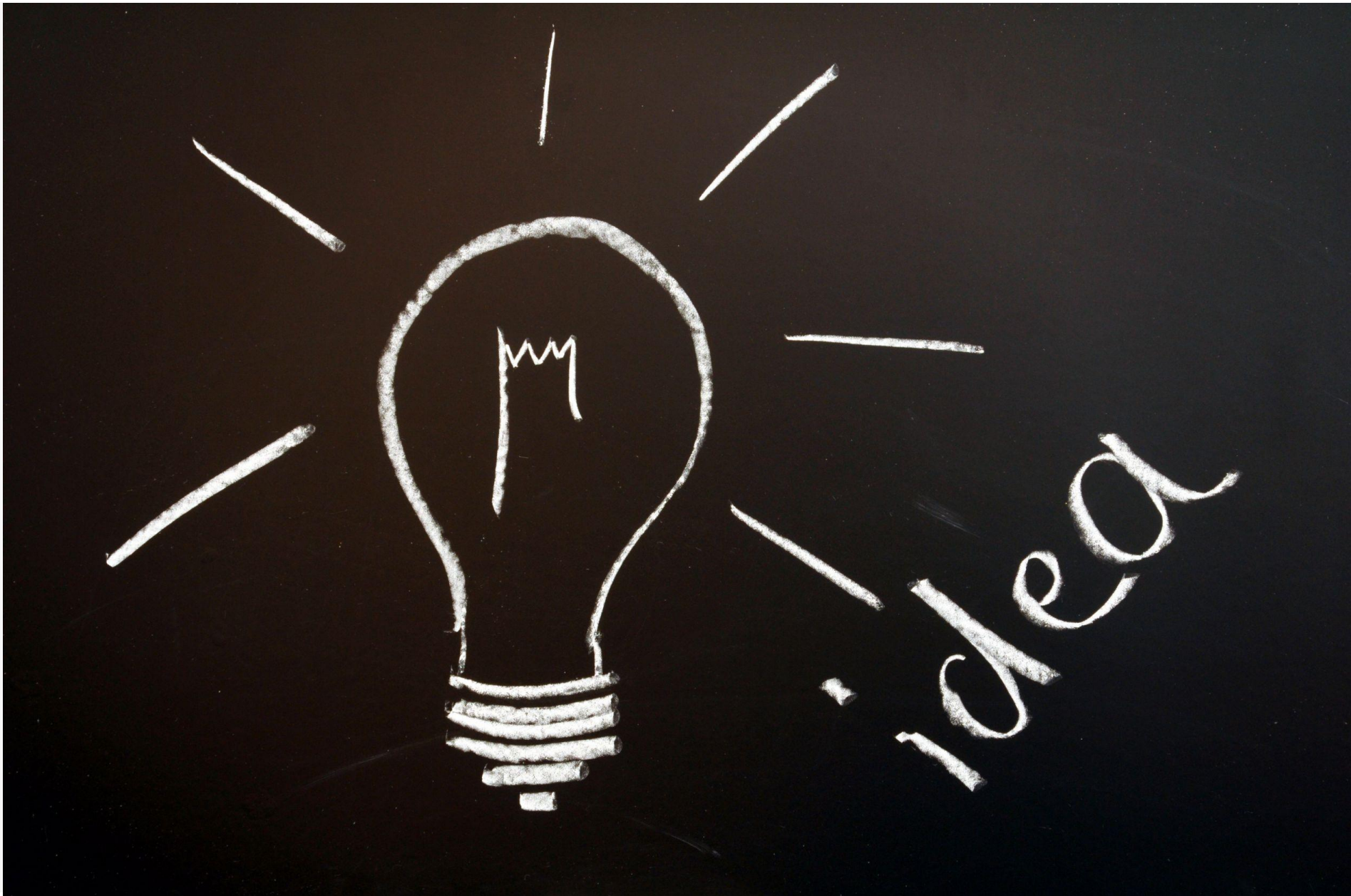
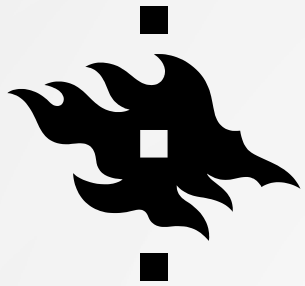
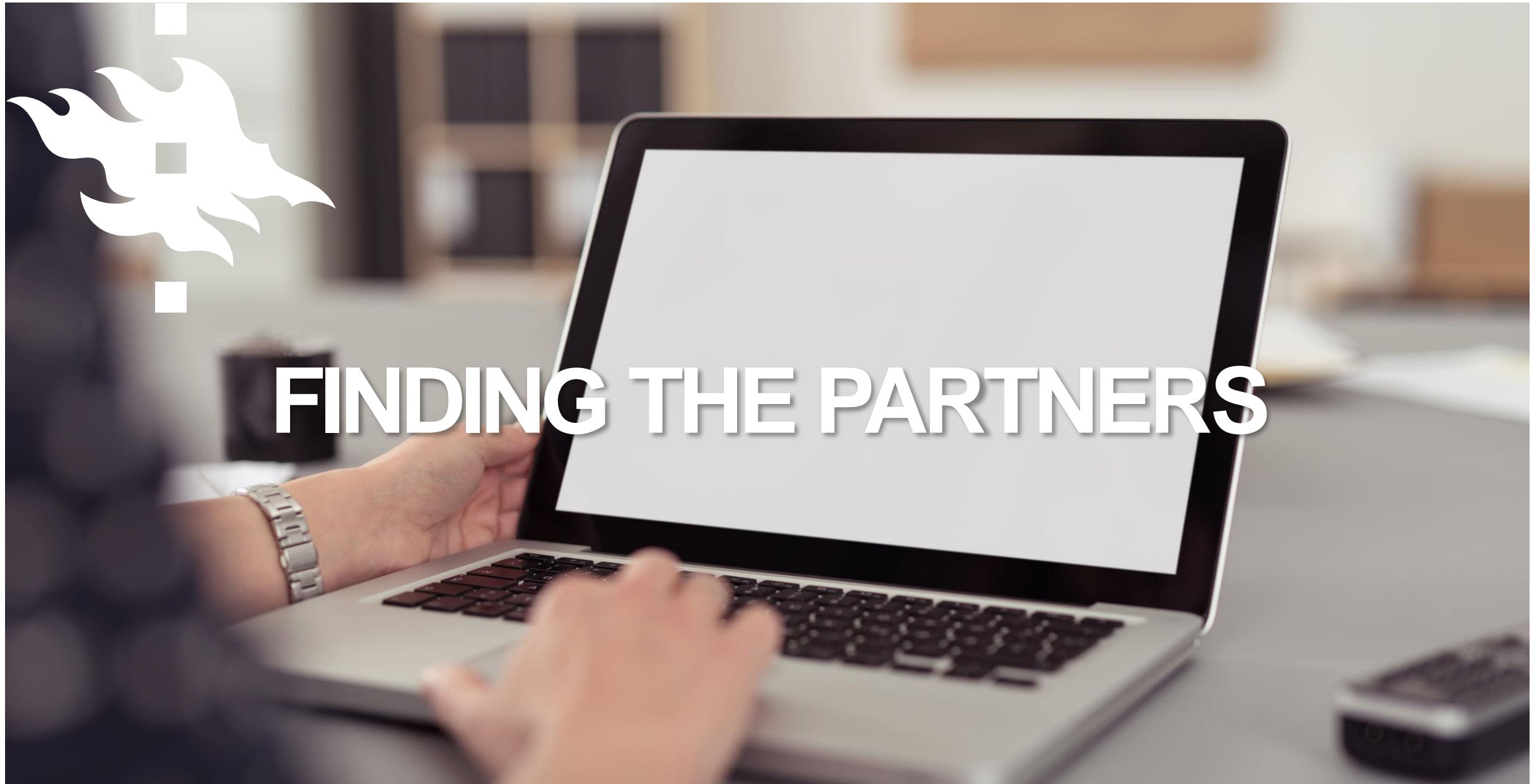


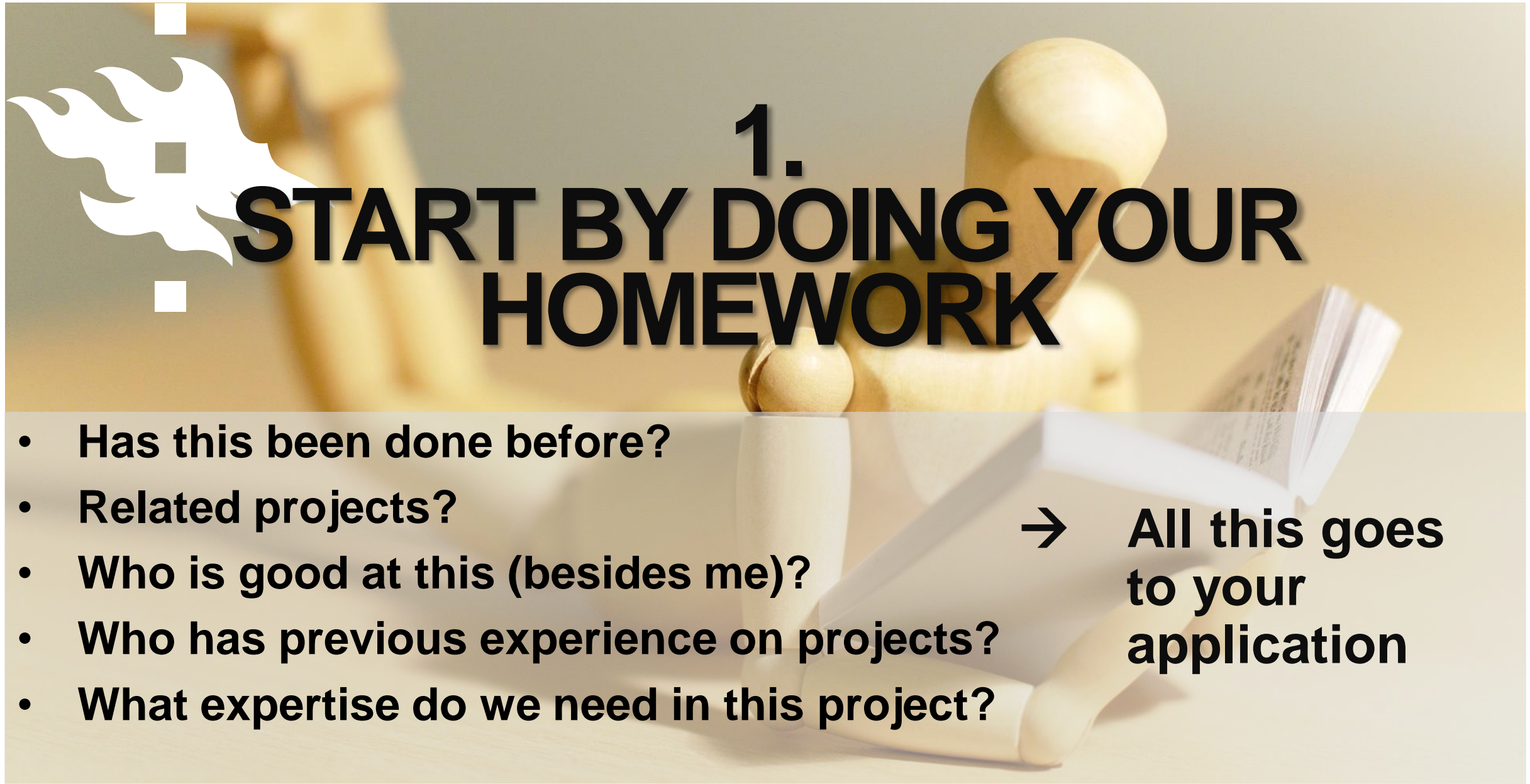


FINDING PARTNERS FOR YOUR PROJECT COLLABORATION

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University of Helsinki
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1.

START BY DOING YOUR HOMEWORK

- **Has this been done before?**
- **Related projects?**
- **Who is good at this (besides me)?**
- **Who has previous experience on projects?**
- **What expertise do we need in this project?**

**→ All this goes
to your
application**



You are here: [Erasmus+](#) / [Projects](#) / Search project results

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Project name or keyword

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Filters

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KA2: Partnerships For Cooperation And Exchanges Of Practices [×](#) 2021 [×](#) 2020 [×](#) 2019 [×](#)

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Projects

Showing 13 projects

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Actions

☐ Jean Monnet Activities (1)

☐ KA1: Learning Mobility of Individuals (8)

☒ KA2: Partnerships for cooperation and

Mediation in Language Learning and Teaching

Strategic Partnerships for higher education

The MiLLaT Project (Mediation in Language Learning and Teaching) has been initiated as a response to the most recent innovative developments in the field of language teaching, learning and assessm...

Topics

Teaching and learning of foreign languages ICT - new technologies - digital competences

New innovative curricula/educational methods/development of training courses

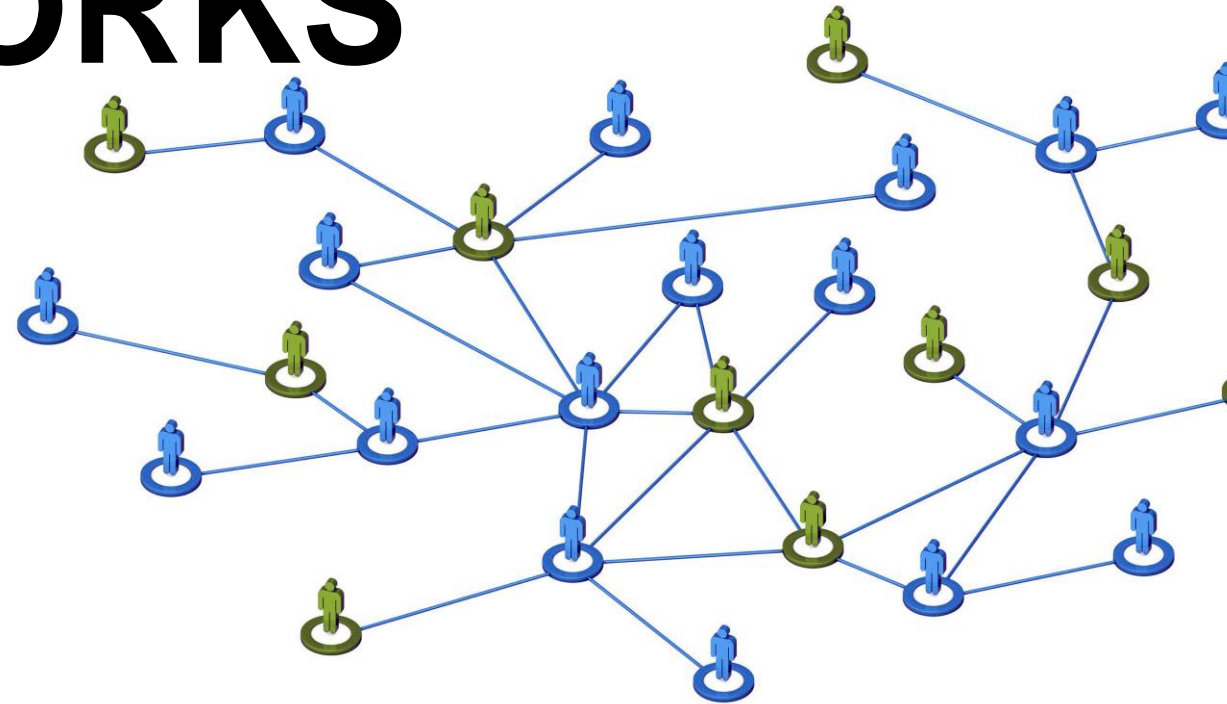
ERASMUS+ PROJECT DATABASE

<https://erasmus-plus.ec.europa.eu/projects/search/>



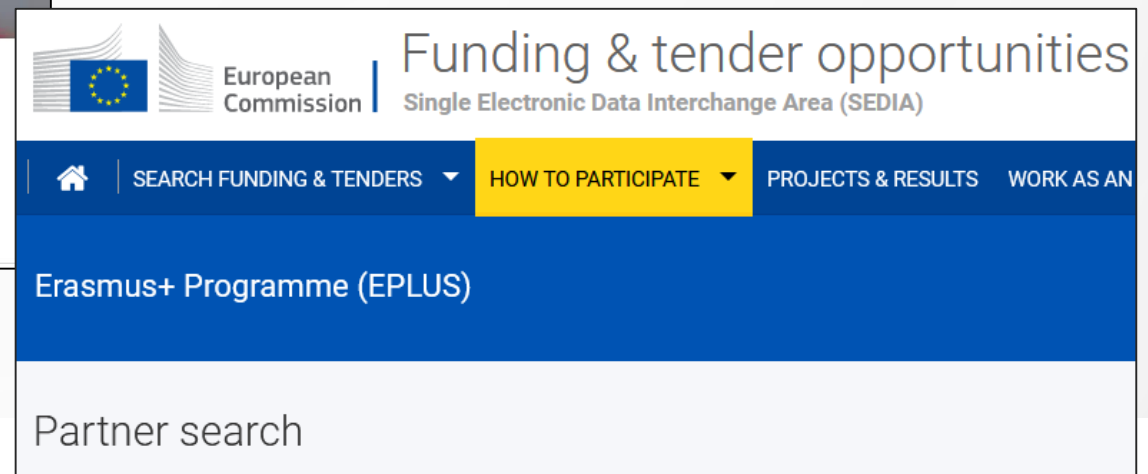
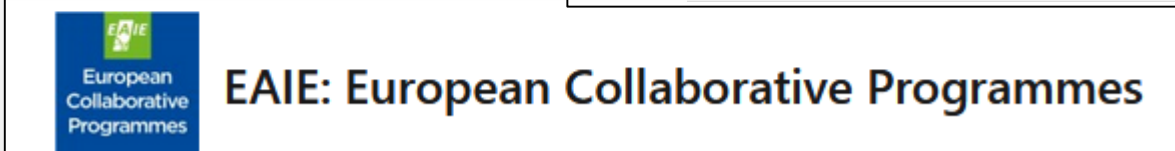
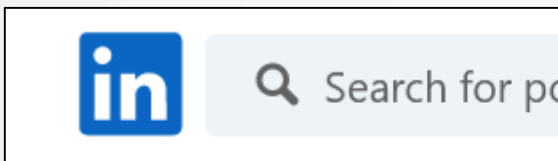
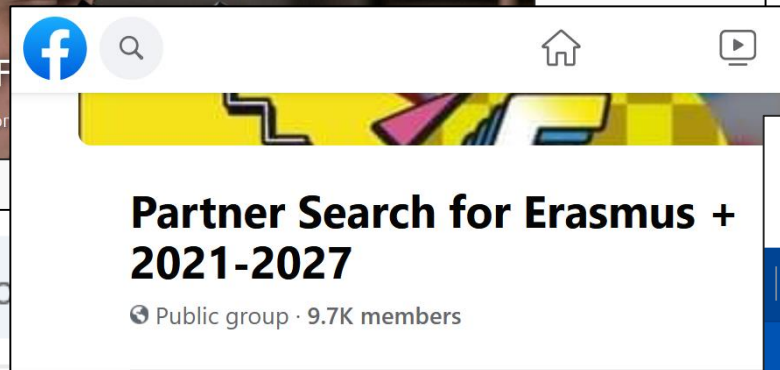
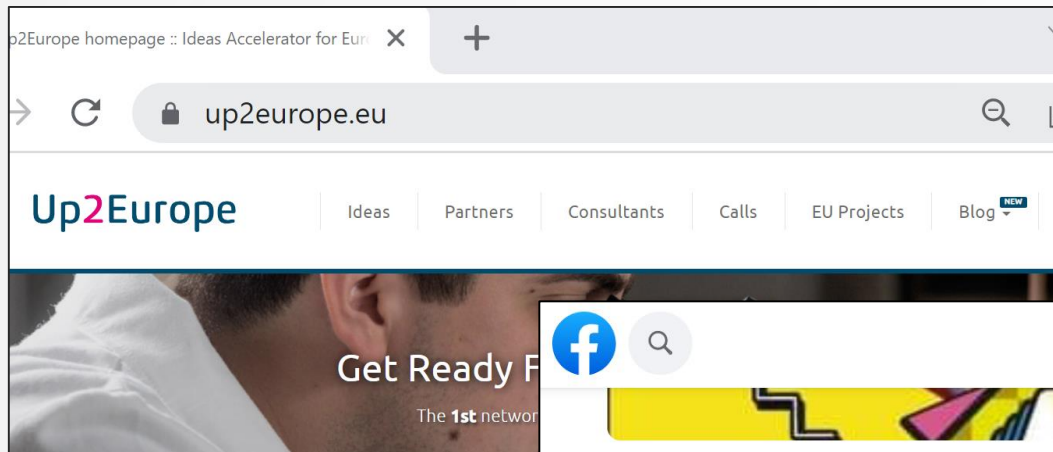
USE NETWORKS

- Your networks
- Your colleagues' networks
- Faculty networks
- Your university networks
 - Especially European University Alliances
- Mobility partners and university strategic partners





OTHER PLATFORMS TO FIND PARTNERS





2.

CONTACTING AND CONVINCING YOUR PARTNERS



- 1. THINK ABOUT WHO AND HOW TO CONTACT**
- 2. CONTACT YOUR PARTNERS EARLY ON**
- 3. LEAVE TIME TO "NO'S" AND FOR PARTNERS TO CONSIDER**
- 4. SEND A CLEAR CONCEPT NOTE**



SOME "DONT'S" IN CONTACTING PARTNERS

| | | |
|--|---|---|
| | | |
| "We would like you to be the coordinator of our project" | → | Be ready to coordinate your own project idea. Coordination could be discussed with the confirmed partners |
| "We have a ready application here, can we add you as a partner?" | → | Erasmus+ projects are joint projects – leave room and time (!) for partner input. |
| "Dear Rector of the University X.." | → | No, do not contact the rector. |
| Email with 100 addresses on the list of recipients | → | Mass mailing goes to junk mail and gives the impression that any partner would go. |
| "Please invite us to your project proposal" | → | Might work with very well known partners |

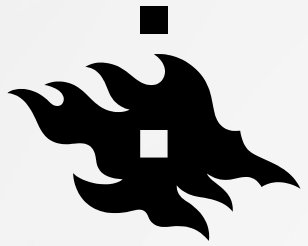


CONCEPT NOTE

(1-2 PAGES)

- **What's the idea?**
- **Which funding instrument?**
- **Why do you contact the partner X specifically?**
- **What kind of expertise are you looking for?**
- **What kind of role have you planned for the partner?**
- **Timeline**
- **(Other confirmed partners)**

→ All this goes to your application

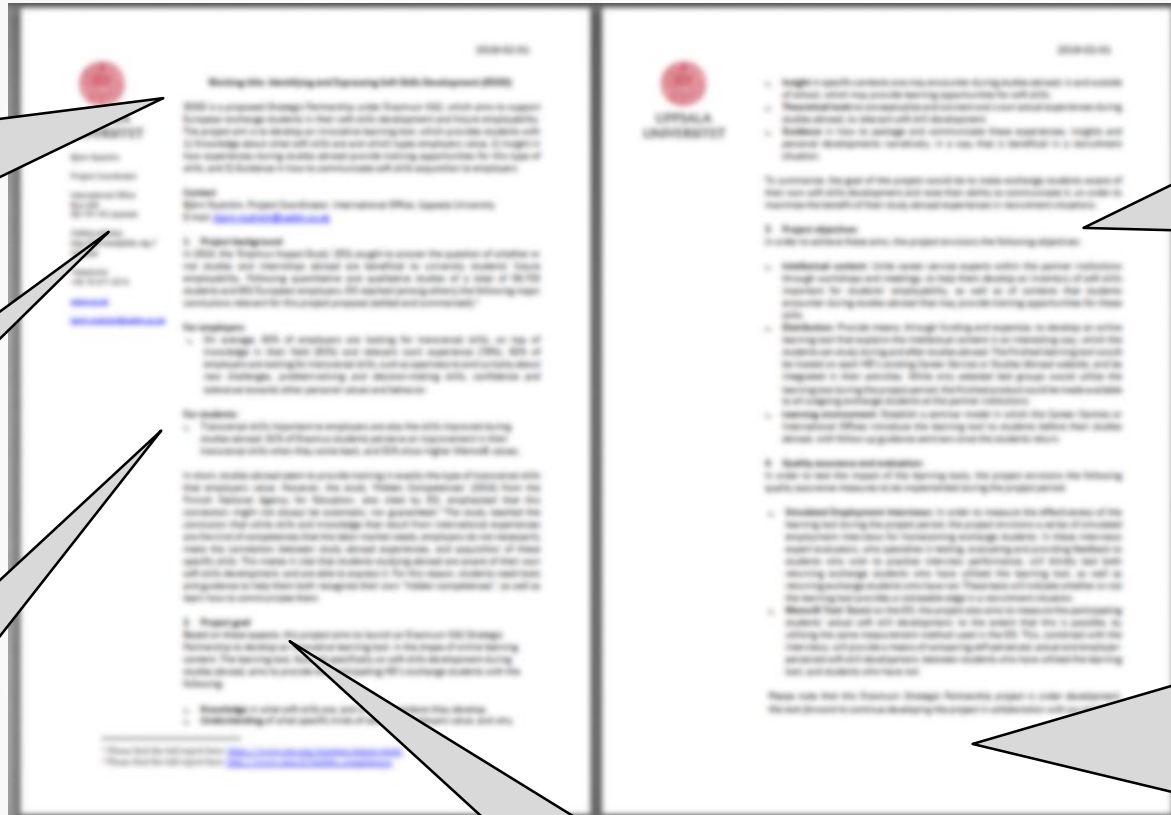


CONCEPT NOTE EXAMPLE

Short
introduction =
THE IDEA
and funding
instrument

Contact
details

Project
background



Project
objectives,
what/who/how?

Project
goals

*"Please note that
this Erasmus+
Strategic
Partnership project
is under
development.
We look forward to
continue developing
the project in
collaboration with
our partners."*

A person in an orange shirt and dark pants stands on a rocky outcrop, arms raised in a 'V' shape, facing a vast mountain landscape under a clear blue sky. The scene is framed by evergreen trees on the left and right. A white stylized flame logo is in the top left corner.

3. ONCE THEY ARE HOOKED

- **Coordinate the application process as well as you would coordinate the project**
- **Ask clear input from the partners, e.g. with a form**
- **Share the application draft with the partners**
- **Prepare the application and the budget together**

→ All this shows in your application



SOME DO'S AND DONT'S OF APPLICATION WRITING

DO'S

- Make sure your summary is 10/10
- Double check – does your application refer to Erasmus+ priorities?
- Give your application to someone to read it through, at least the summary
- Use the evaluation criteria and see the "**Guide for experts on quality assessment**" published each year

DONT'S

- Even if the project would be YOUR idea and benefits YOUR institution, in the application it's US and WE.
- Don't leave marks of the copy – paste
- The project cannot be planned during the project – in the application you already need to have your needs, plans and results clearly defined



QUESTIONS AND DISCUSSION





DISCUSSION TOGETHER

- 1. Share your best practices in finding a partner for a project**
- 2. What have you found difficult in**
 1. Finding partners?
 2. Contacting partners?
- 3. How is your timeline for preparing funding applications?**