

Erasmus+ Youth Accreditation
RULES FOR BUDGET ALLOCATION
Call 2021

National Agency	CZ01, Czech Republic, Czech National Agency for International Education and Research
Field	Youth
Call year	2021

This document defines detailed rules for budget allocation to Erasmus+ accredited organisations, in line with the frameworks established in the Erasmus+ Programme Guide.

At budget allocation stage there is no quality assessment. All eligible grant requests must receive funding. The awarded grant amount will depend on a number of elements:

- the total budget available for allocation
- the estimated budget required to implement the requested activities
- the minimum and maximum grant
- the following allocation criteria: qualitative performance, policy priorities and thematic areas addressed by the activities applied for and, optionally for Erasmus+, geographical balance¹.

As specified in the Programme Guide, detailed rules on basic and maximum grant, scoring of the allocation criteria and the allocation method must be published by the National Agency ahead of the call deadline.

¹ Additional allocation criteria will be added in future calls. For 2021 data regarding financial and qualitative performance is not available.

1. AVAILABLE BUDGET

Total budget available for allocation	At least 1.012.000 EUR
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The budget is apportioned to applicable allocation criteria in the following way:

Minimum grants	At least 200.000 EUR
Qualitative performance and policy priorities and thematic areas	At least 600.000 EUR
Geographical balance	N.A.
	Method: N.A.

Exceptional costs	100 000 EUR
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Minimum grant	All applicants will receive a minimum amount of: 20 000 EUR
	Method: It is based on the calculation of the average grant per applicant per year (in 2020) and organisations' ability to proceed with the Erasmus Activity plan.
Maximum grant	An applicant can receive a maximum grant of: N.A.

2. ESTIMATING THE BUDGET REQUIRED TO IMPLEMENT THE REQUESTED ACTIVITIES

Before carrying out the budget allocation exercise, the National Agency will calculate the budget required to implement activities requested by each applicant, on the basis of unit costs defined in the Programme Guide and historical data on grants for similar activities.

A standardised estimation cannot be performed for costs that are highly dependent on each specific case, namely exceptional costs. Requests for these types of costs will be assessed based on the description, justification and estimated amount provided by the applicant as part of the application. In addition, beneficiaries can make further requests for these types of costs by submitting a written request to the

National Agency. This can be done during the first 12 months of implementation. Limitations on the amount of additional funds that can be requested may apply, as defined in the grant agreement.

3. SETTING THE MAXIMUM GRANT

The National Agency will complete the templates with a method for determining a single maximum grant amount for all applicants. This could be determined based on data from previous selection rounds i.e amounts granted to recurrent beneficiaries for a given call year.

If relevant in its national context, the NA may decide not to set any maximum grant.

In all cases, the awarded grant shall not be higher than the estimated budget required to implement all activities requested by the applicant. As an exception, exceptional costs will not count towards the limits set by the rules on maximum grant.

4. BUDGET ALLOCATION RULES

The budget allocation will take place in multiple phases. In each phase, the available budget will be divided between eligible applicants based on their score on the relevant criterion. All allocated amounts will be rounded to the nearest whole Euro.

4.1. First phase: minimum grant

A minimum grant will be provided to each applicant at the beginning of the allocation process. The purpose of the minimum grant is to allow all organisations to implement a sufficient number of activities and progress towards the objectives set in their Erasmus Plan/Activity Plan.

The National Agency will complete the templates with a method for determining a single minimum grant amount for all applicants. This can be determined based on data from previous selection rounds and absorption rates.

Grant requests which are estimated to be lower than minimum grant will be fully awarded.

The NAs should advise applicants that, in view of future calls, they should make sure to request an appropriate number of activities according to what they are able to implement. Failing to use up the awarded funds during the duration of the grant agreement (maximum 24 months) can lead to low past performance and therefore a lower grant in future calls.

4.2. Second phase: Qualitative performance

The purpose of this criterion is to ensure that applicants deliver good quality activities and gradually progress towards the objectives of their Erasmus+/Activity Plan. In addition, this phase includes policy priorities and thematic areas that are of particular importance for the programme.

The budget assigned to this phase will be divided among the applicants in proportion to their total score, which will be established by the NA by taking into account the following indicators:

- The evaluation score of the applicant's accreditation
- The policy priorities score, calculated as an overall percentage across all activity types. The NA can calculate this score by using the information received from KA151.
- An additional indicator may be used by the NA by taking into account the total estimated budget required to implement the requested activities. This indicator is optional but recommended, as the distribution of the budget may be better calibrated to the size of the budget requested by each applicant.

The overall score for each applicant will be calculated by multiplying the three indicators in the budget allocation tool².

In future calls, the evaluation results of reports on progress of the applicant's objectives and Erasmus/Activity Plan and the respect of the programmes' quality standards will be taken into account once they are available.

4.3. Third phase: geographical balance (Erasmus+ only, optionally)

The available budget for the geographical balance criterion will be divided among the applicants in proportion to their geographical balance score.

The NA must define a methodology applicable in their country, based on the principle of equal participation opportunities in the Programme. To ensure that an impartial approach is used, quantitative indicators must be used and applicable geographical areas must be clearly defined in a way that allows applicants to know which area their organisation belongs to. The methodology may take into consideration factors such as: past number of participants from each region, past grants to applicants in each region, GDP per capita etc.

5. TOTAL AWARDED GRANT AND TARGETS FOR DELIVERY

For each applicant, the total awarded grant will be the sum of amounts they have received in each allocation phase. If any requests for exceptional costs have been approved by the National Agency, these amounts will be added to the total awarded grant.

Before issuing a grant agreement, the National Agency will calculate appropriate targets for delivery. If the applicant has been awarded the full budget required to implement their requested activities, then the activities requested in the application will become the targets for delivery. If the awarded grant is lower

² Excluding the scores that would equal zero for a specific applicant.

than the full budget required to implement the requested activities, then the targets will also be lowered proportionally to ensure that the applicant is able to deliver them.

The National Agency can make limited modifications to the proportional adjustment in order to allow for a better fit between the awarded budget and target activities, to maintain at least one participant in each activity type requested by the applicant, and to comply with any limitations defined in the Programme Guide.

Beneficiaries are able to implement the target activities with a wide flexibility, while remaining within the scope of their approved Activity Plan and Programme Guide rules. Delivery of agreed activities and targets will be evaluated at the final report stage.