V4 TRAINING (online)

Brussels, 26, 27, 28 April 2021

The purpose of the V4 Training is to increase the professional capacity of project managers by providing targeted information with added value from Brussels and raising their awareness of the political context of European research and innovation programs and initiatives with special focus on Framework programs. This online three half-days training will consist of presentations and interactive sessions during which the participants will be able to get to know each other and share their experience and best practices within the institutions. The participants will be able to ask questions during the presentation in the chatbox or after during the Q&A.

HORIZON EUROPE: OVERALL PICTURE	26 April (Monday)

Moderator: SLORD

8:50 – 9:00 ONLINE REGISTRATION AND TECH TEST

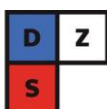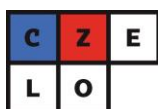**9:00 – 9:05 WELCOME & OBJECTIVES OF THE TRAINING**
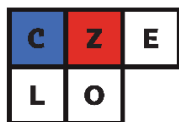
9:05 – 9:15 V4 OFFICES PRESENTATION

- Slovak Liaison Office for Research and Development (SLORD)
- Polish Science Contact Agency (PolSCA)
- Czech Liaison Office for Education and Research (CZELO)
- National Research, Development and Innovation Office of Hungary (NRDIO)

9:15 – 9:40 Participants: pitch-like presentations (PART I) SLORD

Communication is crucial! This is important not only from the perspective of a given project but also during the networking and brokerage events. Thus, training your pitching skills, where you have usually only a very limited time to present yourself, your faculty or even an entire institution, are clearly valuable. Such networking events provide an excellent occasion to liaise and develop partnerships, to become more visible, to get involved and to be taken on board in research consortia.

Participants should come prepared to present their institution (research team/faculty/institute/SME) in up to a maximum of 2 minutes (preferably without the aid of a PowerPoint). While providing the presentation, please have in mind the following concept: you are at a networking reception or a brokerage event. You seek to collaborate with other partner(s) within a framework of a given call for applications of your choice. Remember - you have only 2 minutes to deliver your key message! Do your best to show to a potential counterpart that you are a solid partner for cooperation. Try to focus on

relevant information and facts highlighting your potential for a research cooperation and mention what makes your institution attractive with regard to a particular call or project.

 (up to a maximum of 10 persons in the session).

Moderated by CZELO/NRDIO/PolSCA/SLORD

9:40 – 09:55 EU Research & Innovation landscape

This section will briefly explain the EU research and innovation funding landscape for the upcoming seven years. Understanding the political priorities as well as the key players and logic of the funding system is always the first step. We will provide you with the overall R&I landscape in order to help you get prepared for Horizon Europe.

9:55 – 10:20 Participants: pitch-like presentations (PART II) POLSCA

Continued short presentations delivered by participants of the V4 Training (up to a maximum of 10 persons in the session).

10:20 – 10:35 V4 - are we visible enough? Stakeholder representations!

A number of leading - and not only European - universities and RTD institutions opened an office in Brussels. They often team up and build joint representations for their common benefit. The added value of such university networks and alliances will be presented in this slot.

10:35 – 11:00 Participants: pitch-like presentations (PART III) CZELO

Continued short presentations delivered by participants of the V4 Training (up to a maximum of 10 persons in the session).

11:00 – 11:10 COFFEE BREAK

11:10 – 12:00 Horizon Europe: new features and implementation novelties

Horizon Europe builds on the achievements and success of the Horizon 2020 programme and with the increased budget and bigger ambitions aims even higher. Even though the programme has been designed to evolve and not change significantly, some new features and schemes will be introduced. This part will present the novelties, new schemes and changes in the programme. The participants will be also given the most important implementation measures in different ways and at different parts of the project life-cycle, from the design of the work programmes to the expected novelties in audit in Horizon Europe projects.
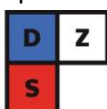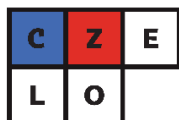
12:00 – 12:10 Q&A

12:10 – 12:30 Participants: pitch-like presentations (PART IV) NRDIO

Continued short presentations delivered by participants of the V4 Training (up to a maximum of 10 persons in the session).

12:30 – 13:00 EIC and EIT: Building innovation ecosystem

This session will provide information on the most relevant parts of two schemes that offer an opportunity to be a part of the innovation community and help increase the attractiveness of an institution, integrate with European networks and actively promote the transfer of knowledge.

European Innovation Council and European Institute of Innovation & Technology enable innovation to flourish and create a favourable environment for cross-sectorial and cross-border interaction.

13:00 – 13:15 Q&A

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CAPACITY BUILDING: TALENTS & NETWORKING   27 April (Tuesday)

Moderator: PolSCA

8:50 – 9:00 ONLINE REGISTRATION AND TECH TEST

9.00 – 9:45 Attracting and investing in talents

The section is tailor-made to the needs of participants providing some insights to the actions within Framework Programmes enabling host institutions to invest in best people, and by doing so, to strengthen the competitiveness and openness of these institutions.

The first part will provide insights into selected instruments which may strategically be used by the institution to elevate its potential. These include widening schemes of ERA Chairs as well as Brain Circulation schemes such as MSCA Postdoctoral Fellowships and MSCA Doctoral Networks. The special attention will be paid to novelties that are being introduced in these instruments under Horizon Europe.

9:45 – 10:30 How to mobilize international cooperation via HE?

The second part will give an outlook on HE actions that enable researchers and their host institutions to either set up or engage in various international and interdisciplinary research networks.
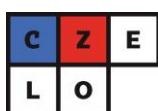
The participants will get the details on funds for networking activities, organizing conferences, meetings, training schools, and short scientific exchanges via COST actions. Specific for widening participants, new instruments like new Excellence Hubs, European Excellence Initiative or hop-on scheme will be presented.

10:30 – 11:00 Gender Equality Plans

Major policy objectives and actions to make concrete progress on gender equality in the renewed European Research Area will be addressed. Particular emphasis will be given to Gender Equality Plans (GEPs) which will be one of the eligibility criteria for the new Horizon Europe programme. Thus, the session will shed some light on the main criteria that will have to be filled by all public organisations in relation to GEPs and the process of development and implementation of such plans.

11:00 – 11:15 Q&A

11:15 – 11:30 COFFEE BREAK

11:30 – 13:00 INTERACTIVE SESSION

This part of the V4 Training is dedicated mostly to the networking of the participants and their experiences within the project departments and project teams. The participants will be divided into a number of groups in order to have an opportunity not only to present themselves in more details in such smaller subgroups but also to share the experience with the participation in the FP's projects and in-house examples.

The breakout sessions shall be organized in 3 subgroups, each focusing on aspects delivered within first part of the day:

- Exchange of best practices on attracting and nurturing talents
- Exchange of in-house practices on developing new international collaborations
- Gender Equality Plans

At the end of the session, a joint discussion of all participants is foreseen to summarize the breakout sessions and to highlight key messages, best practices and „no-go" approaches.

End of Day 2

PROJECT MANAGEMENT   28 April (Wednesday)

Moderator: CZELO, NRDIO

8:50 – 9:00 ONLINE REGISTRATION AND TECH TEST

9:00 – 09:30 Comitology and WP preparation – where to lobby?

The section takes the participants through the preparation of the Horizon Europe Work Programmes (i.e. calls for proposals), explains the role of different players and means at different stages, such as ETPs, EIPs, public consultations, Advisory Groups, Programme Committee, national stakeholder groups.
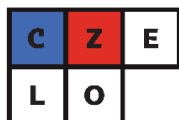
9:30 – 10:00 EC policies and initiatives on open access

This section will be dedicated to Open Science, which will become the modus operandi in Horizon Europe. This will affect provisions such as those regarding publications, research data management, and the engagement of citizens in the project. Apart from the general introduction, the section will give an insight on the Data Management Plans and Open Research Europe, a scholarly publishing platform available to Horizon 2020 and Horizon Europe beneficiaries.

10:00 – 10:30 Audit in HE projects

The participants will be given insights on how audits are dealt with by the Commission services and what are the pitfalls during the project management and what are the tendencies in auditing for the years to come.

10:30 - 11:00 Project communication, dissemination and valorisation

The section will help to have a clear understanding and on the expectations on how to transfer knowledge of results, maximize impact and concretize the results in Horizon Europe projects. It will give an insight on the Horizon Project Platform and Horizon Results Booster, services provided free of charge to all EU FP beneficiary projects, which aim to help to make the impact of publicly funded research visible.

11:00 – 11:20 COFFEE BREAK

11.20 - 12.00 Good practices of administration and management in house

The presentation shares good examples of universities, how they support the participation of scientists in European research programmes. There is also room for discussion with the participants about the internal organization of an excellent university and working techniques with individual researchers, i.e. the support provided to the researchers at the institutional level.

12:00 – 13:30 Success story - Project AURORA

The tips and tricks of the preparation of a successful H2020 project will be presented from the perspective of the project coordinator in an informal way. Putting together the 25-member consortium of project AURORA was a challenging task even for experienced partners. Their success however should serve as a motivating case study for all the participants, who are encouraged to actively share their own experiences and ask questions from the speaker.

End of Day 3

Your opinion matters to us!
Please, after the end of the Training, provide us with your feedback by completing the SATISFACTION SURVEY on the V4 Training for project managers.
This will help us to further improve the training for future participants.