

EEA and Norway Grants
Scholarship Programme
& Bilateral Scholarship Programme
Fund for bilateral relations at programme level
Measure B
CZ07

Call for registration at study trip focused on the topic
**“Teaching, Didactics and Environmental Issues in
Bilateral Cooperation in Education”**
within the programme CZ07
Bilateral Scholarship Programme

October 10 – 14, 2016
Norway

**Dům zahraniční spolupráce – Programme Operator (PO)
of the Programme CZ 07
announces open call for registration at study trip on the topic**

**“Teaching, Didactics and Environmental Issues in Bilateral Cooperation in
Education “
within
EEA and Norway Grants (CZ07)**

- **supported by Fund For Bilateral Cooperation at Programme Level
(Measure B)**

Publication date: June 28, 2016
Deadline for registration: September 16, 2016¹

Background information about the event:

- Study trip for beneficiaries and other representatives of institutions within CZ07 (EEA and Norway Grants) on the topic:
“Teaching, Didactics and Environmental Issues in Bilateral Cooperation in Education”
- Held on **October 10-14, 2016 in Norway**
- **Target Group:**
 - Beneficiaries within the Scholarship Programme (EEA and Norway grants) from the Czech Republic and the Norway
 - other representatives (staff) from the educational institutions in the Czech Republic and in Norway.
- **Capacity of the event:** 12 participants (including 2 people responsible for organization)²

The study trip has the aim to contribute to the development and strengthening of bilateral relations between the institutions in the Czech Republic and the Donor States at the occasion of the discussion of topics of common interest related to the field of teaching, didactics and environmental issues in bilateral cooperation. The participants of the study trip will be enabled to visit the partner institutions in Norway and get to know the representatives of the partner institutions, whose project have been supported within the EEA and Norway Grants (Programme CZ07). Furthermore, there will be concrete examples of project partnerships related to the topic presented at the occasion of the study trip. The participants of the study trip will have the opportunity to establish and/or strengthen their contacts with institutions dealing with these or similar topics and, last but not least, to share practical experience with project cooperation, including its benefits for both the project

¹ The PO reserves the right to postpone the deadline for registration provided the number of participants registered is lower.

² The PO reserves the right to cancel the study trip due to low interest or to accept the applicants registered only until the capacity of the study trip is not exceeded.

promoter, project partners and the bilateral relations between the Czech Republic and the Donor States. A secondary outcome of the study trip is the evaluation and dissemination of results of the project cooperation and exchange of best practice between institutions in the Czech Republic and in the Donor States.

Preliminary program of the study trip is to be found [HERE](#)³

Registration via:

- the online **registration form** on the website of the Dům zahraniční spolupráce: [HERE](#)
- **motivation letter** in English (1500-2000 characters) to be sent to the e-mail address: petr.charvat@dzs.cz

Introduction to conditions of the grant support

The Scholarship Programme is a programme of the EEA and Norway Grants. The main aim of the programme is to reduce socio-economic disparities in Europe and to strengthen bilateral relations between the donor states (Iceland, Liechtenstein and Norway) and the Czech Republic.

The Scholarship Programme aims at enhancing human capital and knowledge base in the Czech Republic and supports cooperation between Czech educational institutions and educational institutions in the donor states.

Dům zahraniční spolupráce (DZS) is the Programme Operator of the Scholarship Programme.

The Fund for Bilateral Cooperation at Programme Level (Measure B) is aimed at the current and former recipients of the grant support within the Scholarship Programme (CZ 07) and the other representatives of the institutions interested. The Measure B is aimed at development and strengthening of project partnerships and bilateral relations, facilitating of networking, exchange, sharing and transfer of knowledge, technology, experience and best practice between the institutions in the Czech Republic and in Donor States.

Eligible participants of the study trip

The study trip is focused on:

- contact persons and other representatives of institutions involved in project partnerships supported within the program "Bilateral Scholarship Programme" (CZ07) from the Czech Republic and Norway;
- other representatives (staff) from the educational institutions in the Czech Republic and in Norway having interest in participation because of their expertise and/or

³ The DZS reserves the right to amend the programme of the study trip, when necessary (according to the interest of applicants or in other justified cases).

interest to find a project partner and/or out of the other reasons in accordance with the aim of the Fund.

Priority will be given to target groups according to the criteria in Table no. 1 below.

Evaluation/selection process

The procedure for the selection of participants

A prerequisite for the participation at the study trip is a motivation letter in English and registration. Registration for persons interested in participation at the study trip:

- via a link on the website Domu zahraniční spolupráce [HERE](#)

DZS reviews the registration forms and motivation letters for compliance with the bellow mentioned criteria to ensure the compliance with the overall goals of the programme and this activity. Applicants whose attendance cannot be supported (mainly for capacity reasons) will be notified by email.

Formal criteria

- registration in advance (i.e. until the deadline)⁴;
- submission of a motivation letter in English to the DZS (1500-2000 characters) to be sent to the e-mail address: petr.charvat@dzs.cz

Qualitative criteria

- motivation to support the existing contacts and share experience with the institutions included in the programme of the study visit in in Norway;
- interest to find a project partner in the Czech Republic/Norway preferably out of the institutions included in the programme of the study visit in Norway (with respect to the project topic and level of education).

⁴ A prerequisite for the reimbursement of the expenses related to the contract concluded on the basis of the provision. § 1746 Para. 2 Act no. 89/2012 Coll., Civil Code. In the event that this agreement is not signed, the recipient is not entitled to reimbursement of already incurred or costs incurred.

Overview of the selection criteria

Table no. 1

| Target group | Criteria for participation | Max. number of points | Total number of points |
|---|--|-----------------------|------------------------|
| Beneficiaries within the programme CZ07 and other representatives of institutions in the Czech Republic | motivation to support the existing contacts and share experience with the institutions included in the programme of the study visit in in Norway | 5 | 20 |
| | interest to find a project partner in the Czech Republic/Norway preferably out of the institutions included in the programme of the study visit in Norway (with respect to the project topic and level of education) | 15 | |

Eligible costs

Eligible costs related to the participation at the study trip supported by the Fund for Bilateral Relations at programme level – Measure B are as follows:

- travel costs associated with attending the study trip for the participants from the Czech Republic;
- costs for accommodation in Norway for the participants from the Czech Republic;
- costs associated with the preparation and organization of study trip, networking events and promotion of the bilateral relations (e. g. excursion, joint dinner, accommodation to/from the airport etc. are paid directly to the providers by the DZS).

Table no. 2: Costs from the point of view of beneficiaries

| | |
|-------------------------|---|
| Travel Costs | Costs up to a maximum of 25 000 CZK ⁵ per person paid in accordance with Guidelines of the NFP on eligible expenditures – EEA and Norway Grants 2009-2014. The ex-post payment is realized upon submission of proof of expenditure to the DZS. |
| Costs for Accommodation | Costs associated with hotel accommodation in Norway during the study trip organized (according to the instruction and/or based on the reservation made by the DZS). |

⁵ The limit is set for the return journey from the Czech Republic to Norway and travel insurance, if applicable. Transportation within Norway is beyond this limit.

Planned allocations per current call for study trip (CZ07)

Total amount allocated for this Call is 27 763 EUR, i. e. 735 715 CZK for support within Norway Grants (Fund for bilateral relations at programme level).

Further information on the study trip:

- Programme of the study trip: [HERE](#)
- Websites of the universities to be visited in Norway:
 - Norwegian University of Science and Technology – Trondheim: <https://www.ntnu.edu/>
 - Queen Maud University College of Early Childhood Education: <http://dmmh.no/en>
 - Hogskulen for landbruk og bygdeutvikling: <http://www.hlb.no/>
 - Norwegian University of Life Sciences NMBU: <https://www.nmbu.no/en>
- Guidelines of the National Focal Point for eligible expenditures EEA and Norway Grants 2009-2014: <http://www.eeagrants.cz/cs/zakladni-informace/metodicke-dokumenty/pokyny>

Further information on the Programme:

- Dům zahraniční spolupráce/ Centre for International Cooperation in Education: <http://www.dzs.cz/cz/norske-fondy-a-fondy-ehp/>
- EEA and Norway Grants website: <http://www.eeagrants.org/>
- Ministry of finance website for EEA and Norway Grants: www.eeagrants.cz
- Guidelines of the National Focal Point for eligible expenditures EEA and Norway Grants 2009-2014: <http://www.eeagrants.cz/cs/zakladni-informace/metodicke-dokumenty/pokyny>

Contact information

Address of the Programme Operator:

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